

CONFIDENTIAL

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# Document Destruction

by



## Do you have sensitive documents that need to be destroyed?

### Security and Peace-of-Mind

#### WE ARE A SECURE FACILITY.

- ✦ You may accompany and monitor your documents through the process until they are destroyed by our pulper.
- ✦ Having eyes on, means you know your documents are safe.
- ✦ The documents are broken down into pulp and made into recycled paperboard products.
- ✦ Upon request, you will receive a certificate of destruction that states when and how your documents were destroyed.
- ✦ Our friendly and knowledgeable staff will work with you to address any questions or concerns you may have.

## Do you want to skip the hassle and expense of shredding?

#### WE CAN BENEFIT YOU BY PROVIDING:

Free Confidential Document Destruction

- ✦ Save hundreds, if not thousands of dollars compared to shredding companies.
- ✦ We provide document destruction at *NO CHARGE* because we turn your documents into recycled paperboard products.

Our service is **FREE** of charge

## Your Contribution to the Environment

- ✦ Our paper mill recycles your confidential documents to produce 100% recycled paperboard.
- ✦ According to the EPA, recycling 1 ton of paper will:
  - ▲ Save enough electricity to power the average American home for 6 months
  - ▲ Reduce landfill space by 3.3 cubic meters
  - ▲ Saves 7,000 gallons of water
  - ▲ Reduce green house gases by one metric ton



### Our Destruction Process

- 1 Schedule a time to destroy your documents. (We ask for 24-hour notice.)
- 2 Bring your documents to our mill and empty them into our document container.
- 3 Watch as the container is moved and unloaded directly into our paper pulper.
- 4 If requested, we will mail you a certificate of destruction within 2 weeks.



RockTenn is a leading manufacturer of packaging products, bleached and 100% recycled paperboard, and merchandising displays. Our Aurora Mill has been in operation since 1909 and is a leading producer of 100% Recycled Paper Board. The RockTenn Aurora mill specializes in creating paperboard used in hard cover books. We also provide corner board and slip sheets.



If you have any questions or would like more information regarding RockTenn Document Destruction please contact:

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